



Indian Council of Forestry Research and Education

(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)

P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

No. 14/2018/ESIP/BCC/ICFRE/

Dated: 09/09/2022

Request for Quotations for purchase of Training Kits

Name of Project: Ecosystem Services Improvement Project

Procurement Reference No.: IN-ICFRE-313853-GO-RFQ

1. The Government of India has received grant from the World Bank toward the cost of the Ecosystem Services Improvement Project (ESIP). Indian Council of Forestry Research and Education (ICFRE) is one of the Project Implementing Agencies and implementing one of the components of ESIP *i.e.* Scaling up Sustainable Land and Ecosystem Management in Selected Landscapes, and intends to apply the part of proceeds of this grant to eligible payments under the contract for which this Request for Quotations is issued. The procurement process will be conducted in accordance with the shopping procurement method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised in July 2014.
2. ICFRE now invites request for quotation for supply of training kits as per following details:

Name of the goods	Specifications	Quantity
Training Kits	1. Bag:- Fine quality soft canvas cloth, bag size: 14"-15"-3", both sides upper strip in cotton fabric green color size 1.5"-1.4", front pocket size 8"-7" in green color cotton fabric with printing, full bag inter locking with cotton tape size 1", two cotton belt handle upper side of bag size 1" height 11" round 28", bottom corner stich, Matter to be printed on the bag is given in Annexure-III	7000
	2. Notepad:- Spiral notepad with multi colored printed covers (outer and inner), size 5.5"-8", page 40, GSM 70, Matter to be printed on the covers (outer and inner) of notepads is given in Annexure-IV	7000
	3. Ball Pen Lubrifiow ink system that ensures ultra smooth writing, Premium metallic tip for a fine and fashionable look, Unique Elasto grip ensures comfortable writing, 0.7mm tip size for fine writing, Grip type: Contoured, Colour: Blue	7000

3. You are invited to submit your price quotation for the supply of above mentioned training kits for Project Implementing Unit, Ecosystem Services Improvement Project as per specifications mentioned in Para 2 as per the format given in Annexure - I.
4. Quoted price will be evaluated and contract will be awarded to the responsive bidder offering the lowest evaluated rate.
5. Quotation(s) must be marked "Request for quotation for Supply of training kits" and addressed to the:
Project Director
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)
6. Quotation should be accompanied by sample(s) of the training kit as per specifications.
7. The deadline for receipt of quotation at the address indicated above is 21 September 2022 by 13:00 hrs.
8. Quotation should be submitted as per the instruction contained in the Annexure – II of this document.
9. The prices should be quoted in Indian Rupees and should be inclusive of all taxes (GST). No price increase will be allowed after the submission of Quotations.

10. Validity of the Offer: Request for quotation shall be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 7 above.
11. Evaluation of Quotations: The procurement committee ESIP-PIU, ICFRE will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions, and specifications of the RFQ.
12. Award of contract: The contract will be awarded (above item) to the Firm whose quotation has been determined to be substantially responsive and who has offered the lowest price.
13. Notwithstanding the above, the ICFRE reserves the right to accept or reject any quotations and to cancel the procurement process and reject all quotations at any time prior to the award of contract.
14. The Firm whose quotation is accepted will be notified for the award of contract by the ICFRE prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
15. Delivery of the training kits shall be made at Ecosystem Services Improvement Project – Field Implementation Unit at Tropical Forest Research Institute, P.O. RFRC, Mandla Road, Jabalpur, Madhya Pradesh – 482021
16. Payment shall be made after successful delivery of the goods.

Yours faithfully,

-sd-

Project Director
ESIP, ICFRE

Format of Quotation*(on Firm Letter Head)*

Date:

To

Project Director,
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)

Sub.: Request for quotation for supply of training kits for ESIP Project Implementation Unit

Madam/ Sir,

We offer to execute the supply of training kits for ESIP Project Implementation Unit in accordance with the conditions of contract, as per following quoted price:

Name of the goods	Specifications	Quantity	Price Quoted (INR)		
			Unit Price	GST	Total
Training Kits	1. Bag:- Fine quality soft canvas cloth, bag size: 14"-15"-3", both sides upper strip in cotton fabric green color size 1.5"-1.4", front pocket size 8"-7" in green color cotton fabric with printing, full bag inter locking with cotton tape size 1", two cotton belt handle upper side of bag size 1" height 11" round 28", bottom corner stich, Matter to be printed on the bag is given in Annexure-III	7000			
	2. Notepad:- Spiral notepad with multi colored printed covers (outer and inner), size 5.5"-8", page 40, GSM 70, Matter to be printed on the covers (outer and inner) of notepads is given in Annexure-IV	7000			
	3. Ball Pen Lubriflow ink system that ensures ultra smooth writing, Premium metallic tip for a fine and fashionable look, Unique Elasto grip ensures comfortable writing, 0.7mm tip size for fine writing, Grip type: Contoured, Colour: Blue	7000			

We agree to supply the above item(s) in accordance with the technical specifications for a total contract price of Rs. (Rupeesonly) as per the detailed description specified in the request for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in bribery.

Authorized Signature:
Name and Title of Signatory:

Instructions for Preparing Quotations

1. **Scope of Procurement:** Invites price quotations for procurement of the training kits as described in the Para 2 of the RFQ. The successful Firm will be expected to complete the delivery and installation in all aspects within due time.
2. **Eligibility to Quote:** Firms duly registered with tax authorities may be eligible to participate only if they also:
 - a. Submit proof of registration with the Income Tax Department and Sales Tax Department/GST with the quotation. (Failure to enclose these documents would result in rejection of quotation).
 - b. Submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract.
3. **Qualification of the Firm:** To qualify for award of the Contract, a firm shall meet the following minimum qualifying criteria:
 - a. As manufacturer/supplier/distributor/authorize representative must have at least three years of experience in manufacturing/supplying/distributing and sale of the training kits mentioned in Para 2 of RFQ. Proof of same may be provided with RFQ.
 - b. Authorized Dealership Certificate must be provided with the RFQ.
4. **Documents Comprising the Quotation:** The proposal submitted by the Firm must comprise of following documents:
 - a. Quotation on the letter head of Firm (As per sample format attached 'Annexure-I')
 - b. Qualification and Experience Information and other relevant documents
 - c. Copies of registration/taxation documents
 - d. Certificate of authorized dealership
 - e. Unit Price of the training kits including FOR
5. **Currency of Quotations:**
 - a) Rate inclusive of GST shall be quoted in Indian Rupees.
 - b) The rates and prices quoted by the Firm shall be fixed for the duration of the Contract and shall not be subject to any adjustment on any account.
6. Quotations should be valid for 90 days.
7. Each firm shall submit only one quotation.
8. The Project Director reserves the right to increase or decrease quantities of the items.
9. Decision of Director General, ICFRE will be final in case of dispute (if any).

Matter to be printed on the Bag



भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद् (ICFRE), देहरादून
पारितंत्र सेवाएं सुधार परियोजना (ESIP)



Matter to be printed on the covers (outer & inner) of Notepad

पारितंत्र सेवायें सुधार परियोजना (ई.एस.आई.पी.)



भारतीय वानिकी अनुसन्धान एवम शिक्षा परिषद्

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की स्वायत्त संस्था)

देहरादून - २४८००६

सतत् भूमि प्रबंधन की निम्न सर्वोत्तम प्रणालियों को वृहत स्तर पर बढ़ावा देने से स्थानीय समुदाय को लाभान्वित करने के साथ-साथ पारितंत्र सेवाओं में भी सुधार आएगा :-

- एकीकृत उत्पादन प्रणाली के तहत आंवला आधारित कृषि वानिकी न्यूनतम निवेश में बंजर भूमि को उपजाऊ बनाने के साथ साथ कई आर्थिक लाभ भी देती है।
- एकीकृत कृषि विकास प्रणाली के तहत फसल के साथ साथ फल व सब्जियों का उत्पादन, पशुपालन, मत्स्य पालन व जैविक कृषि आदि पारितंत्र की सेवाओं में सुधार के साथ आजीविका के नए द्वार भी खोलते हैं।
- वर्षा जल संचय द्वारा जल संसाधनों का संवर्धन: स्थानीय स्तर पर निर्मित जल संचयन संरचनाओं में वर्षा जल के संचयन द्वारा भू-जल स्तर में सुधार के साथ साथ जल से जुड़ी सभी समस्याओं से आसानी से निपटा जा सकता है।
- **लाख की खेती** : पलाश, घोंट, कुसुम, समिलता, बेर, अरहर के पौधों पर लाख की खेती द्वारा उत्तम आमदनी प्राप्त की जा सकती है साथ ही यह जैव विविधता के संरक्षण में भी पूर्ण योगदान देता है।
- **वाडी प्रणाली** : कृषि, वानिकी और बागवानी के सिद्धांत पर आधारित यह प्रणाली जल, जंगल व जमीन को बचाने के साथ आय के नए आयाम भी प्रदान करती है।

सतत् भूमि प्रबंधन की निम्न सर्वोत्तम प्रणालियों को वृहत स्तर पर बढ़ावा देने से स्थानीय समुदाय को लाभान्वित करने के साथ-साथ पारितंत्र सेवाओं में भी सुधार आएगा :-

- ♦ **बांस के क्षरित वनों का पुनर्वास और बांस से अगरबत्ती निर्माण:** क्षरित बांस वनों में बांस के साथ अन्य प्रजातियों के रोपण से ईंधन व चारे की आपूर्ति के साथ जल व मृदा का भी संरक्षण होता है। बेकार पड़े बांस अगरबत्ती उद्योग में प्रयोग किये जाते हैं जो गरीब वर्ग को अच्छी आमदनी देते हैं।
- ♦ **धान की श्री पद्धति प्रणाली :** कम पानी, कम बीज और जैविक कृषि पर आधारित धान उगाने की यह प्रणाली कम लागत में अधिक व गुणवत्तापूर्ण पैदावार देती है।
- ♦ **पारिपुनरुद्धार और संस्थाओं का सुदृढ़ीकरण:** सामुदायिक संस्थाओं के सुदृढ़ीकरण द्वारा पारितंत्र के पुनरुद्धार के साथ प्राकृतिक संसाधनों का सफलतापूर्वक संरक्षण व प्रबंधन तो होता ही है साथ ही आजाविका के संसाधन अनुकूल विकल्प भी विकसित होते हैं।
- ♦ **चौका प्रणाली** वर्षा जल संचय को बढ़ावा देती है जिससे वर्षभर चारे की उपलब्धता के साथ भू-जल स्तर में भी सुधार आता है।
- ♦ **जलवायु रोधी मत्स्य पालन** खाद्य सुरक्षा सुनिश्चित करने के साथ अच्छी आमदनी का भी महत्वपूर्ण श्रोत है।

पारितंत्र सेवाओं में सुधार के साथ आजीविका के
अवसर भी प्रदान करती हैं
सतत भूमि प्रबंधन की सर्वोत्तम प्रणालियाँ

- वर्षा जल करें संचित, जीवन के लिए यही है उचित।
- पलास-कुसुम पर लाख चढ़ाएं, घर आँगन खुशहाली लाएं।
- केंचुआ खाद और वर्मीवाश, उन्नत खेती और कीटों का नाश।
- धान की श्री पद्धति अपनाएं, कम पानी व बीज में अधिक उपज पाएं।
- उन्नत चूल्हा अपने द्वार, स्वच्छ पर्यावरण व स्वस्थ परिवार।
- चाहिए अगर स्वस्थ सुखमय परिवार, जैविक खेती को बनाएं जीवन का आधार।